



LITURGICAL MINISTER SCHEDULE - August/September 2017

Dear I.H.M. Liturgical Minister:

As we approached the end of the summer season, please make every effort to find a substitute for your designated ministry should you be unavailable to fulfill any assignments. If you are unable to find a substitute, I encourage you to either let me know via voice or e-mail and/or cross off your name on the schedule posted in the sacristy hallway so those checking the board know we are in need of additional ministers. Below are some general reminders about our IHM ministry schedules:

- **Rosters for each liturgical ministry** remain available on the bookcases outside the priests' sacristy and by request. You may contact the liturgy office @ 393-3030 (#230) or wisemand@ihmlansing.org should you need additional support filling vacancies.
- The current ministry schedule for any season is not only available on our parish website but also on our myParish phone app. The schedule is listed under Parish Info. If you do not see the current month listed, you may need to "change parishes" using the top left corner menu icon then go back to IHM. It appears to be an oversight in this application.
- A reminder that regarding **Communion Ministers**, *the names in italics are ministers of the Precious Body*. The first name brings communion bowls from the sanctuary credence table to the altar and later checks the small oak table for pyxes to the homebound. *This person is also responsible for assisting in the sacristy after Mass washing vessels and setting up for the next liturgy when applicable.*

The *second name* no longer needs to retrieve the ciboria from the Tabernacle since it is now located in the sanctuary (unless otherwise asked to do so). The second name is asked to assist in the sacristy after Mass when possible.

There are typically **3 additional ministers of the Precious Body** (not counting the Priest) except at the 7:30 A.M. liturgy where we use only **2**. There are typically **4 ministers of the Precious Blood** except at the 7:30 A.M. liturgy where we use only **3**.

- The first name under **Ministers of Hospitality** is the designated captain/leader for that Mass. Please keep in mind additional ministers may still be needed.
- One reader is assigned for each weekend liturgy with the exception of the 9:30 A.M. Mass where two readers are assigned on a regular basis. In this case, the first name proclaims the first reading and the second name proclaims the second reading to simplify preparation. One may process forth with the Book of the Gospels in the entrance procession and another may read the General Intercessions (when a deacon is not present). These details may be worked out at the discretion of the assigned readers.

Thank you, as always, for your service to our IHM parish family.

Dave Wiseman

Director of Liturgy & Music

