

# LITURGICAL MINISTER SCHEDULE

## April - May 2017

Dear I.H.M. Liturgical Ministers:

Thank you, as always for your service to our parish family. We ask that you make every effort to find a substitute for your designated ministry in the event you are unable to fulfill your obligation. If you are unable to find a substitute, I encourage you to either let me know via voice or e-mail and/or cross off your name on the schedule posted in the sacristy hallway so those checking the board know we are in need of additional ministers. It is particularly important that if you are seeking a sub for either of the first two communion minister positions that you remind those persons they are also responsible for assisting in the sacristy after Mass. Below are some general reminders about this IHM ministry schedule:

- **Rosters for each liturgical ministry** remain available on the bookcases outside the priests' sacristy and by request. You may contact the liturgy office @ 393-3030 (#230) or [wisemand@ihmlansing.org](mailto:wisemand@ihmlansing.org) should you need additional support filling vacancies.
- **Please note this schedule is also posted on our MyParish app.**
- A reminder that regarding **communion ministers**, *the names in italics are ministers of the Precious Body*. The first name brings communion bowls from the sanctuary credence table to the altar and later checks the small oak table for pyxes to the homebound. *This person is also responsible for assisting in the sacristy after Mass washing vessels and setting up for the next liturgy when applicable.*

The *second name* no longer needs to retrieve the ciboria from the Tabernacle since it is now located in the sanctuary (unless otherwise asked to do so). The second name is asked to assist in the sacristy after Mass when possible.

There are usually **three (3) ministers of the Precious Body** in addition to the priest (but not deacon) except for the 7:30 A.M. liturgy where we use only two (2). There are generally **four (4) ministers of the Precious Blood** except for the 7:30 A.M. liturgy where we use only three (3).

- The first name under **Ministers of Hospitality** is the designated captain/leader for that Mass. Please keep in mind additional ministers may still be needed.
- One reader is assigned for each weekend liturgy with the exception of the 9:30 A.M. Mass where two readers are assigned on a regular basis. In this case, the first name proclaims the first reading and the second name proclaims the second reading to simplify preparation. One may process forth with the Book of the Gospels in the entrance procession and another may read the General Intercessions (when a deacon is not present). These details may be worked out at the discretion of the assigned readers.
- **Note that on Palm Sunday, April 9<sup>th</sup>, there are two readers assigned to each weekend liturgy in order to assume roles of the Gospel passion narrative as well as the first and second readings and General Intercessions. Clarification of reading assignments on that weekend will be mailed to each reader in advance. Sign-up sheets will be posted for our Easter Sunday liturgies.**

**Dave Wiseman**

Director of Liturgy & Music