



LITURGICAL MINISTER SCHEDULE December 2017 - January 2018

Dear I.H.M. Liturgical Ministers:

As we approach the seasons of Advent and Christmas, I realize not everyone will be able to honor their scheduled assignment due to the upcoming holidays and other commitments. However, please make every effort to find a substitute for your designated ministry whenever possible. If you are unable to do so, I encourage you to either let me know via voice or e-mail and/or cross off your name on the schedule posted in the sacristy hallway so those checking the board know we are in need of additional ministers.

It is particularly important that if you are seeking a sub for either of the first two communion minister positions that you remind those persons they are also responsible for assisting in the sacristy after Mass.

You are encouraged to take advantage of our “sign-up” system which will be in place for the Solemnity of the Immaculate Conception (December 8) as well as our Christmas Eve/Day liturgies. Sheets will be posted in the sacristy hallway.

Below are some general reminders about our IHM ministry schedules:

- **Rosters for each liturgical ministry** will be updated and made available on the bookcases outside the priests' sacristy and by request. You may contact the liturgy office @ 393-3030 (#230) or wisemand@ihmlansing.org should you need additional support filling vacancies.
- A reminder that regarding **communion ministers**, *the names in italics are ministers of the Precious Body*. The first name brings communion bowls from the sanctuary credence table to the altar and later checks the small oak table for pyxes to the homebound. *This person (along with the second name in italics) is also responsible for assisting in the sacristy after Mass washing vessels and setting up for the next liturgy when applicable.*

In addition to the priest, there are typically **3 ministers of the Precious Body** (including a deacon when present) and **4 ministers of the Precious Blood**. However, at the 7:30 A.M. liturgy we use only 2 Precious Body and 3 Precious Blood ministers.

- The first name under **Ministers of Hospitality** is generally the designated captain/leader for that Mass. Please keep in mind additional ministers may still be needed.
- One reader is assigned for each weekend liturgy with the exception of the 9:30 A.M. Mass where two readers are assigned on a regular basis. In this case, the first name proclaims the first reading and the second name proclaims the second reading to simplify preparation. One may process forth with the Book of the Gospels in the entrance procession and another may read the General Intercessions (when a deacon is not present). These details may be worked out at the discretion of the assigned readers.

Thank you, as always, for your service to our IHM parish family.

Dave Wiseman

Director of Liturgy & Music

